

Haven Homes, LLC.
 3505 Bent River Road, Birmingham, AL 35216
 Phone: 205-365-3288 Fax: 205-822-2367

Home Owner Orientation Sheet

Subdivision: _____ Lot #: _____ Date: _____

Home Owner: _____ Phone #: _____

<u>Area</u>	<u>Items Needing Attention</u>
Exterior	
<input type="checkbox"/> Roofing & Venting	_____
<input type="checkbox"/> Vinyl Siding	_____
<input type="checkbox"/> Masonry	_____
<input type="checkbox"/> Gutters	_____
<input type="checkbox"/> Drive, Patio, Porch	_____
<input type="checkbox"/> Exterior Lighting	_____
<input type="checkbox"/> Hose Bibs	_____
<input type="checkbox"/> A/C Unit Disconnect	_____
<input type="checkbox"/> Water Meter	_____
<input type="checkbox"/> Landscaping	_____
<input type="checkbox"/> Doors & Windows	_____
<input type="checkbox"/> Gas Meter	_____
<input type="checkbox"/> HVAC Drains	_____
Interior	
Living Room	
<input type="checkbox"/> Flooring	_____
<input type="checkbox"/> Trim	_____
<input type="checkbox"/> Switches & Outlets	_____
<input type="checkbox"/> Light Fixture(s)	_____
<input type="checkbox"/> Windows & Doors	_____
<input type="checkbox"/> Fireplace	_____
<input type="checkbox"/> Smoke Detector	_____

Eating Area/Laundry Room

- Flooring _____
- Trim _____
- Switches & Outlets _____
- Light Fixture(s) _____
- Windows & Doors _____
- Washer Connections _____
- Dryer Connections _____

Kitchen

- Cabinets/Counter Top _____
- Range _____
- Dishwasher _____
- Disposal _____
- Sink/Faucet _____
- Range Hood/Microwave _____
- Flooring _____
- Trim _____
- Switches & Outlets _____
- Light Fixture(s) _____
- Refrigerator Connection _____
- Plumbing Drains _____
- Smoke Detector _____

Bedrooms/Bonus Room

- Flooring _____
- Trim _____
- Switches & Outlets _____
- Light Fixture(s) _____
- Windows & Doors _____
- Smoke Detector(s) _____

Additional Notes _____

Hallways & Closets

- Flooring _____
- Trim _____
- Switches & Outlets _____
- Light Fixtures _____
- Smoke Detector(s) _____

Bathrooms

- Flooring _____
- Trim _____
- Switches & Outlets _____
- Light Fixture(s)/Fans _____
- Windows & Doors _____
- Tub/Shower _____
- Cabinets/Counter Tops _____
- Plumbing Fixtures _____
- Plumbing Drains _____

Garage

- Windows & Doors _____
- Garage Door & Operator _____
- Light Fixture(s) _____
- Switches & Outlets _____

Miscellaneous Items

- Mantle Block & Shut Off _____
- Water Heater _____
- HVAC Filter _____
- HVAC Unit Interior _____
- HVAC Unit Exterior _____
- Attic Access _____
- Overall Painting _____

Additional Notes _____

I, the undersigned, hereby acknowledge that all items listed above have been shown to me and I understand their location, operation and I have seen that they are in satisfactory condition with exception of the items noted herein. I understand that the remaining items noted herein will be repaired, replaced, or adjusted as deemed necessary by Builder to assure proper finish and or operation.

Date: _____

X _____
Home Owner/Authorized Agent

X _____
Witness

Please Print Name

Please Print Name

Scheduled date and time for remaining items to be completed and inspected

Date: _____

Time: _____

I, the undersigned, hereby accept the completion and condition of all items noted herein.

Date: _____

X _____
Home Owner/Authorized Agent

X _____
Witness

Please Print Name

Please Print Name